

**Quality and Productivity Commission Meeting
Minutes of April 11, 2016**



PRESENT:

Rodney Gibson
Walter Allen, III
Viggo Butler
Charles Bakaly
Evelyn Gutierrez
Nancy Harris
Jaclyn Tilley Hill

Lisa Korbato
Huasha Liu
Shawn Landres
Edward McIntyre
William Waddell
Will Wright
Kumar Menon

ABSENT:

Jacki Bacharach
Bud Treece

Joe Wetzler
Jacqueline Wong

CALL TO ORDER

The Chair called the regular meeting of the Quality and Productivity Commission to order at 10:05 a.m. in Room 739 of the Kenneth Hahn Hall of Administration.

APPROVAL OF THE MINUTES OF MARCH 7, 2016

On motion of Commissioner Hill, seconded by Commissioner Allen, the minutes of March 7, 2016, were amended as noted below:

- On page 3, bullet two, change 1st quarter to 4th quarter
- On page 5, bullet one, changed the first sentence to read:
Conducting talks with the Third District regarding the future of the Commission

With amendments, the minutes were approved unanimously, with Commissioner Bakaly abstaining.

CHAIR'S REPORT

Chair Gibson gave the following report:

- Commissioner Jacqueline Agnello Wong has resigned from the Commission due to personal reasons. Awaiting a new selection from the First District who will appoint her replacement
- Now that the Commission has transferred to the Executive Office, a meeting will be scheduled with Lori Glasgow, the newly appointed Executive Officer of the Board of Supervisors
- Quarterly meetings will also be held with CEO Sachi Hamai, at her request
- A special PIB meeting was held on March 14, 2016, and criteria was decided for the "Digital by Default" Challenge, a

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Quality and Productivity
Commission**

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Chair

Rodney C. Gibson, Ph.D.

1st Vice-Chair

Nancy G. Harris

2nd Vice-Chair

Jacki Bacharach

Chair Emeritus

Jaclyn Tilley Hill

Immediate Past Chair

Edward T. McIntyre

Walter Allen, III
Charles G. Bakaly, Jr.
Viggo Butler
Evelyn M. Gutierrez
Lisa Kobatov
J. Shawn Landres, Ph.D.
Huasha Liu
Bud Treece
William C. Waddell, DBA
Joseph P. Wetzler
Jacqueline Agnello Wong
Will Wright

Executive Director

Victoria Pipkin-Lane

Program Manager

Mary E. Savinar

Program Support

Laura Perez



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special solicitation where departments are required to submit proposals that respond to recommendations in the Commission's board report. A maximum of \$100,000 will be allocated towards this project. Commissioner Landres put a nice presentation together for the departments, challenging them to come back and propose something that will support the Commission's study. The PIF has a little over \$200,000

- Invitations have been sent by staff for the annual Leadership Conference, "*Connectivity to Productivity*," on Thursday, May 26, 2016. Please save the date and plan to attend
- Committee Charters are being updated by the Chairs of each committee. Please send your drafts to staff, which will forward to the Executive Committee for review. When the Executive Committee has completed its review, the draft charters will be sent to County Counsel to ensure compliance with County policies and procedures

PRODUCTIVITY MANAGERS' NETWORK (PMN) CHAIR'S REPORT

Kuman Menon, Chair of the PMN gave the following report:

- The PMN Executive Committee will meet with the Commission's PQA Committee on April 21st to kick off the 2016 PQA season. Together, they will review PQA guidelines, forms and process, and select a theme for the 30th Annual PQA this coming October
- The Executive Committee will also plan for the May 4th PMN general meeting and training which will be hosted by Parks and Recreation at Eaton Canyon Community Center. The primary focus of this meeting will be to prepare the managers to identify, solicit, and prepare PQA entries. Elizabeth Mendez and Elisa Vasquez, PQA Co-Chairs, will train managers and give tips for winning entries. Also speaking will be Kris Lewis, Director of Government and Foundation Relations, LACMA. She will speak about Career and Professional Development
- The next meeting of the PMN Executive Committee will be July 11, 2016, to plan the annual PQA evaluation at the Marina on August 3

EXECUTIVE DIRECTOR'S REPORT

Executive Director Victoria Pipkin-Lane reported the following:

- The reorganization of the Chief Executive Office (CEO) was approved by the Board of Supervisors on March 29. Staff has received new badges and computer systems are being moved from the CEO to the Board of Supervisors. Staff will report to Avianna Uribe, Assistant Deputy Executive Officer, who reports to Executive Officer Lori Glasgow. Staff has been attending comprehensive orientation sessions and will receive additional training on all aspects of the Executive Office during April
- The 2016-2017 budget will be officially announced today. It has been a tough budget year, due to factoring in initiatives/reforms by the Board of Supervisors

- The County is moving as many operations as possible to an electronic/digital platform. All appointments and reappointments, training notices and general information for Commissioners will be done electronically
- On March 22, 2016, there was a wonderful 50th commemoration for Vietnam War Veterans at the Department of Military and Veterans Affairs. Limited edition pins were created for all Vietnam Vets. Our Chair was unable to attend, so Ruth Wong, Director and retired Brigadier General for Military and Veterans Affairs, asked that Chair Gibson be pinned for his service
- John Wicker was recently sworn in as the Director of the Department of Parks and Recreation last week. Pins and bracelets were given out and John wanted to be sure the Commissioners received one

DEPARTMENT VISIT REPORTS

Commissioner Hill made the following report:

- The Department Visit Committee met on January 25, 2016. It was a good meeting and there was discussion on having a much more innovative way to approach the site visits in order to maximize what is learned
- There are three reports that will be given today

Community and Senior Services

Commissioner McIntyre reported the following:

- The department is considering changing their name because a significant part of their mission involved the workforce and jobs. Their current name does not reflect that. They are looking into this now, but ultimately, they will need Board approval
- They thanked the Commission for the \$900,000 grant they received for their Jail-Based American Job Center prototype. They have also applied for another grant through the Department of Labor for \$500,000 to implement a parallel program for women in the Lynwood Correctional Center
- They are looking for outside funding for their nutrition program and are redesigning their Workforce Innovation and Opportunity Act
- Commission Gutierrez was impressed with the number of grants and partnerships the department has entered into

Fire Department

Chair Gibson reported the following:

- The department has completed a new strategic plan. It is quite comprehensive and the Chief gave a complete review of his department
- Because of the weather changes, the department has had to add more lifeguards before they can rotate seasonal lifeguards
- Their Emergency Medical Services is being totally inundated with the increase in 911 calls. People feel they can use 911 for medical emergencies, which the department believes may be coming with the new health care law
- The Chief expressed his appreciation for the grant given to the department by the Commission for their video training program. The program has been extremely successful and has been used, not just by members of his department, but

firefighters from throughout the world. Harrison Ford volunteered his time to be the person describing the training

- The CPR program with kit which was funded by the Commission has also been extremely successful. 10,000 kits have been distributed and countless children have been trained. They would like to expand the program due to its success

Military and Veterans' Affairs

Commissioner Hill gave the following report:

- The department is committed to full services for Veterans. She has made major improvements for the building and Veterans services
- For the first time, there will be a new designation for Veteran's on their driver's license. Veterans' call to get an appointment to the Veterans' office where their service is verified, get a certificate, and then take it to their DMV office to have a Veterans' designation put on their driver's license. This includes current and former Veterans
- The Director is doing a complete evaluation of the agencies at the building to ensure they are maximizing services and resources

COUNTYWIDE CRIMINAL JUSTICE COORDINATING COMMITTEE (CCJCC)

Commissioner McIntyre made the following report:

- The CCJCC is an important group and it is an honor to serve on behalf of the Commission and share what is being discussed
- The meeting is chaired by the Chair of the Board of Supervisors (Hilda Solis). Also in attendance is Jackie Lacey, Sheriff McDonnell, the Directors/Heads of the Probation Department, Public Defender, LAPD, other law enforcement agencies, the Coroner, Judges, and social services departments
- One of the largest mental health facilities in the nation is at the Los Angeles County jail. In conjunction with the District Attorney, Sheriff, and LAPD, there has been a significant increase in mental health awareness and the Sheriff's department has put together a two-day course of mental health awareness, crisis intervention tactics for first responders. It is not open to non-law enforcement people
- Many of the officers who received the training felt it was very helpful and it has become a popular course. The Sheriff is providing this training to all their staff and to other law enforcement agencies throughout the County

OPEN DISCUSSION

Commission Liu provided information on the Cap and Trade Program. The second round of funding is underway. She would like to promote the third round of funding in the County so that more applications are submitted.

Consideration was given to possibly inviting Commission Liu to attend the June 1, 2016, PIB meeting and provide a Cap and Trade presentation and then figure out the next best steps to promote this funding source.

PUBLIC COMMENT

None

ADJOURNMENT

On motion by Commissioner Bakaly, seconded by Commissioner Gutierrez, the meeting adjourned at 11:31 p.m. The next full Commission meeting will be on Monday, June 20, 2016, in Room 743, at the Kenneth Hahn Hall of Administration.